

Troop 457's Leadership Card

Quartermaster

Name: _____

Patrol: _____

Job Description: Manages all the troop equipment

Leadership Position Coordinator: Adult Quartermaster

Duties of Troop Quartermaster:

1. Keeps an inventory of troop equipment in: A) Boy Scout storage room B) Boy Scout Trailer
2. Submits monthly inventory record to the PLC & to Adult Quartermaster
3. Make sure equipment is in good working condition and assists Adult Quartermaster in repairs
4. Issues equipment to patrols and makes sure it is returned in clean & good working condition
5. Makes suggestions to Adult Quartermaster for new or replacement items
6. Keeps equipment storage facilities neat & clean
7. Maintains a sign-out log for equipment used, and follows-up to ensure equipment is returned
8. Sets a good example
9. Enthusiastically wears the Scout uniform correctly
10. Lives the Scout Oath and Law
11. Shows Scout Spirit

Prerequisites: A Scout must be of at least First Class rank.

Requirements: All Requirements must be completed to receive FULL Leadership credit, otherwise only partial credit may be given. See the indicated adult leaders below to initial requirements.

Position Coordinator _____

Date/Initials

_____ Briefed on duties and responsibilities

_____ Works with other troop quartermaster to prepare for an upcoming event and submits a plan to the Adult Quartermaster A) enough dry goods for COH? check on food stuffs – out of date?, enough rope? etc.
B) fill propane tanks, enough charcoal & lighter fluid? enough garbage bags? etc.

_____ Maintain and assist in repair of troop equipment following each outing, as needed

_____ Verify the inventories with the new troop quartermaster the end of the term

_____ Participate with the duty of loading and unloading equipment for each outing

_____ Present a written monthly report to the Patrol Leaders Council

_____ Attend 55% of troop outings Actual percentage _____

_____ Attend 75% of all Troop meetings Actual percentage _____

_____ Attend 75% of all Patrol Leaders Councils Actual percentage _____

Advancement Chairman _____

_____ Complete Leadership Training

Leadership Chairperson _____

_____ All Requirements initialed

This form is due within 60 days following current 6 month leadership period. If this form is completed mid term to satisfy a rank requirement, it MUST also be completed again at the end of the leadership period to receive credit for the remainder of the leadership period.

Credit from ___/___/___ to ___/___/___

_____ Board of Review Chairperson Signature

Date: ___/___/___

Term Limits: A maximum of two nonconsecutive six month terms

Board of Review Chairperson Record

Name: _____ Position: **Troop Quartermaster**

Patrol: _____ Credit from ___/___/___ to ___/___/___

